



INVESTMENT CORPORATION OF BANGLADEHS
Head Office, 8 Rajuk Avenue (Level 14-21), Dhaka-1000.

Request for Official Email Creation/ Email Password Reset

Request Date:

Assignment of the Email

Email Type (icb.gov.bd Domain) : Individual For Wing/Secretariat/Branch/Division/Department/Unit etc.

Name of the Email Owner :
[Usually Head of the Wing/Secretariat/Branch/
Division/Department/Unit etc.]

Employee ID of the Email Owner :

Mobile Number of the Email Owner :
Default Password will be sent to this Mobile Number

Name of the Wing/Secretariat/Branch/ :
Division/Department/Unit

Existing official Email ID (if any) :
Email under icb.gov.bd Domain

Signature of the Email Owner (with seal):

Authorization to collect the Email and/or New default password (If needed)

Name of the authorized person :

Designation of the authorized person :

Employee ID of the authorized person :

Signature of the authorized person :

To be used by Email Administrator.....

Request Verified by :
(Signature and Seal with date)

Request Approved by :
(Signature and seal with date)